



## Department of Administrative Services Customer and Employee Relations Job Announcement

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**ANNOUNCEMENT #:** 200705

**POSITION:** Senior Strategic Support Analyst

**LOCATION:** State Purchasing Division  
200 Piedmont Avenue, SE  
13<sup>th</sup> Floor West Tower  
Atlanta, GA 30334

**APPLICATION DEADLINE:** Open until filled

**WHO MAY APPLY:** All applicants

**PAY GRADE:** 15

**PAY GRADE SALARY RANGE:** \$2,877.78-\$5,040.60 per month

**GENERAL DESCRIPTION:** Join the State of Georgia and lead us through a transformation in adopting best practices in procurement.

The Senior Strategic Support Analyst serves as a procurement generalist in State Purchasing's Knowledge Center. Provides in-depth research and analytical support for multiple category teams in a variety of procurement activities and category clusters. Supports spend data analysis development and knowledge management. May serve as a lead worker.

**MINIMUM QUALIFICATIONS:** Completion of a four-year degree from an accredited college or university.

AND

One year of data or statistical analysis and/or research experience.

OR

Five years of data or statistical analysis and/or research experience.

OR

One year of experience as a Strategic Support Analyst.

**PREFERRED QUALIFICATIONS:** Preference will be given to those applicants who, in addition to meeting the minimum qualifications, also possess one or more of the following:

- Master's degree from an accredited college or university.
- Prior procurement experience
- Experience using PeopleSoft Financials